

SUMMER HOUSE BOARD RULES SUMMARY

What is the Role of the Board

The Board of Directors is the governing agent for the Association as a whole and therefore must act in accordance to the recorded condominium documents and bylaws. It is not the responsibility of the Board to manage the community. Issues which arise should be addressed with the Property Manager. ***In the event a homeowner wishes to address a Board member; this should be done in writing. It is improper to call them at home or work or to knock on their door.***

Parliamentary Rules

According to the Bylaws, even though South Carolina does not require, Robert's Rules of Order (latest edition) shall govern the conduct of the Association meetings when not in conflict with the Act, the Master Deed, the Articles of the Bylaws; provided, however, that a strict or technical reading of said Robert's Rules shall not be made so as to frustrate the will of the persons properly participating in said meeting

Rules for Owner Participation at a Board Meetings

1. Owners shall have the right to speak at Board meetings with reference to all designated agenda items.
2. Every Owner who desires to speak at a meeting may do so, provided that the Owner has filed a written request with the Secretary of the Association not less than 24 hours prior to the scheduled time for commencement of the meeting. **(The Board reserves the right to select issues to be on the agenda.)**
3. All Owners speaking at a meeting shall be limited to a maximum of three (3) minutes per speaker. **(Time limits for speakers and the number of speakers will be sent to Owners by the Board upon receiving written request to speak at a meeting. An Owner cannot speak more than twice on an agenda item and cannot speak the second time until everyone else has had a chance to speak on that issue.)**
4. **Any derogatory comments made by Owners to a specific member of the Board is improper and the Owner or Owners making such comments can and will be asked to leave the meeting.**

**SUMMER HOUSE
HILTON HEAD ISLAND
CONDOMINIUM ASSOCIATION, INC.**

OWNER'S REQUEST TO MEET WITH THE ASSOCIATION'S BOARD OF DIRECTORS

Date: _____

To: Board of Directors, Summer House Condominium Association

From: Name of Owner (s) _____

Address /Unit No. _____

Re: Request to meet with the Board of Directors at the regular scheduled meeting

Re: *THIS OR THESE TOPICS AND WITH THIS OR THESE TOPICS TO BE ADD TO THE AGENDA*

TOPIC(S) _____

Dear Board of Directors;

The undersigned Owner (s) hereby request a conference with the Board of Directors of the Association in a regularly scheduled meeting.

Thank You,

Signature of Owner(S)

Date of Adoption: July 20, 2015

**SUMMER HOUSE
HILTON HEAD ISLAND
CONDOMINIUM ASSOCIATION, INC.**

**RESOLUTION ADOPTING RULES REGARDING MEMBER RIGHTS TO SPEAK AT BOARD
OF DIRECTORS MEETINGS**

WHERE AS the Board of Directors has determined that it is extremely important for meeting of the Association's Board of Directors to be conducted in Manner and in accordance with procedures that afford members an opportunity to comment on matters that are on an agenda for a particular meeting and not on other items that are not agenda items; and

WHERE AS the Association's Board of Directors is responsible for efficiently conducting Association business at its meeting of its Board of Directors; and

WHERE AS THE Board of Directors has determined that this Association should adopt and implement rules that specify the rights of members relative to speaking at meetings of the Association's Board of Directors.

NOW, THEREFORE, BE IT RESOLVED, that this Association establishes and implements rules pertaining to a member's right to speak at meetings of this Association's Board of Directors that are attached to this Resolution as Summer House Board Rules Summary and incorporated herein by this reference: and

FURTHER RESOLVED, that the attached Rules shall be deemed and approved and adopted as of the date of this resolution; and

FURTHER RESOLVED, that the President and the President's designee of the Association be, and they hereby are, authorized, empowered, and directed to take such further actions as they deem necessary and appropriate to implement the attached Rules and to provide notification of said Rules to the members of this Association.

Date: July 20, 2015

Summer House Condominium Board of Directors

By: Richard J. Schulman
President

Date of Adoption: July 20, 2015